



TOWNSHIP OF MONTAGUE

Elections Policy – Municipal Employee Involvement Policy

Approval Date: August 15th, 2017

POLICY STATEMENT

This policy is intended to provide direction to employees of the municipality related to their involvement in political activities.

PURPOSE

To provide direction and clarity regarding the political activities of municipal employees.

LEGISLATIVE AUTHORITY

Section 12 of the Municipal Elections Act, 1996, as amended states that a Clerk who is responsible for conducting an election may provide for any matter or procedures that is not otherwise provided for in an Act or regulation, and, in the Clerk's opinion, necessary or desirable for conducting the election.

APPLICATION

This policy is applicable to all employees of the municipality.

DEFINITIONS

"Employees" – All employees of the Township of Montague

"Municipality" – the Township of Montague

GENERAL PROVISIONS

- a) Employees of the municipality must be and appear to be both personally impartial and free of undue political influence in the exercise of their official duties.
- b) Employees engaged in political activities must take care to separate those personal activities from their official positions

- c) Employees may participate in political activity at the federal, provincial and municipal levels provided that such activity does not take place during work hours or utilize municipal assets, resources or property.
- d) Notices, posters or similar material in support of particular candidate or political party are not to be displayed or distributed by municipal employees on municipal work sites or on municipal property
- e) Employees wishing to run for municipal office within the Township of Montague must request and obtain a leave of absence without pay and abide by the respective legislation governing such elections
- f) Employees wishing to run for federal or provincial office shall be encouraged to take a leave of absence without pay and shall abide by this policy at all times

COMPLIANCE

- a) The Clerk and/or the Returning Officer is responsible for ensuring compliance with this policy.

POLICY REVIEW

- a) This policy shall be reviewed once per term of Council