

MONTAGUE TOWNSHIP FIRE DEPARTMENT

RECRUITMENT PACKAGE





MONTAGUE TOWNSHIP FIRE DEPARTMENT

VOLUNTEER FIREFIGHTER

The Montague Township Fire Department is comprised of a full-time fire chief, an administrative assistant and 24 volunteer firefighters operating from the fire station at 6547 Roger Stevens Drive. We serve the 283 square kilometres of the township, and provide fire protection services to neighbouring municipalities through Mutual Aid Agreements.

Firefighters' primary goals are to protect lives and to save property. This requires them to respond to calls for emergency assistance which may include fires, medical emergencies, motor vehicle accidents, water/ice rescue and hazardous materials incidents.

To be considered as a volunteer firefighter candidate, applicants must live or work near the fire station. Candidates who work near the station, but do not live in the area, must be able to leave work to attend emergencies.

In addition to emergency response and training, volunteer firefighters participate in local fairs and events, Muscular Dystrophy fundraising and other public relations activities.

Taking on the challenge of becoming a volunteer firefighter requires a significant commitment, but the experience of being an active member within your community is extremely rewarding.

RECRUIT REQUIREMENTS AND JOB SKILLS

Recruit Requirements

- Must have a High School Diploma
- Must be 18 years of age or older
- Must submit a current driver's abstract
- Must submit a completed Physical Examination Report upon offer of a position
- Must live or work within a reasonable distance from the fire station
- Must have a valid Ontario Driver's Licence and have a vehicle at his/her disposal
- Must be legally entitled to work in Canada

Your decision to apply should not be made lightly. Careful consideration should be given to the many factors associated with becoming a firefighter.

Job Skills

- Must be a team player, be able to take direction and be in good physical condition
- Must be able to work from heights and while standing on ladders
- Must be able to work in confined spaces and wear a self-contained breathing apparatus (SCBA)
- Must be an active participant at medical emergencies

JOB REQUIREMENTS

With the understanding that this is not a comprehensive overview of the general nature and scope of assigned duties, the following examples illustrate the type of work that may be expected of a volunteer firefighter:

- Regularly and promptly attend meetings and training sessions
- Abide by Montague Fire Department's policies and procedures
- Respond regularly and promptly when the alarm is sounded
- Lay and connect hose, direct water stream
- Raise and climb ladders, perform rescues, use SCBA and other firefighting and safety tools and equipment
- Search for, and rescue, persons in danger and administer first aid
- Ventilate premises to release heat/smoke, place salvage covers to prevent water damage
- Drive and operate motorized firefighting equipment
- Regularly return to the fire station after calls and assist with cleaning equipment and making the apparatus and equipment ready for the next alarm
- Clean and maintain protective equipment and ensure it is ready for use
- Willingly participate in training activities and serve on committees as elected or appointed
- Complete a DZ licence driver-training program

VOLUNTEER HIRING PROCESS

The application and hiring process follows the steps outlined below:

1. Applicant receives information package and application form.
2. Completed application form is forwarded to the fire station.
3. Applicant is interviewed by the Hiring Board.
4. Successful applicants are placed on a hiring list based on the following results:
 - Application
 - Aptitude test
 - Physical test
 - Interview
5. Offer of employment is made by the Fire Chief, subject to the applicant passing the medical examination.
6. Candidate attends, and successfully completes, Firefighter Level 1 & 2 training over a three month period (may include weekends).



MONTAGUE TOWNSHIP FIRE DEPARTMENT

VOLUNTEER APPLICATION

Name:			
Address:			
City:		Postal Code:	
Home Phone:		Cell:	
Email:			
Driver's Licence Number:			
Class (G, D, etc):		Air Endorsement: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Current Employer:			
Job Title:			
Hours of Work:	Days	Nights	Shift
Would you consent to us contacting your employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer Contact Name:		Phone:	
Previous Two Employers:			
Reason(s) for Leaving:			
References:			
	Name		Phone
	Name		Phone



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VOLUNTEER APPLICATION

OTHER EXPERIENCE

Previous Emergency Medical Service experience?

No Yes (explain) _____

Previous firefighter experience?

No Yes (explain) _____

Community work experience?

No Yes (explain) _____

Previous Military or Police experience?

No Yes (explain) _____

RELATED SKILLS (Please complete this section even if a résumé is submitted.)

Indicate level appropriate to your training and skills:

0 – No experience or exposure

2 - Advanced knowledge or post-secondary courses

1 – Some familiarity and competence

3 – Certification or professional experience

RELATED SKILL	LEVEL	EXPLAIN
Motor Vehicle Mechanic		
Related Medical Field		
Professional Driver		
Radio Communications		
Rescue Procedures		
Firefighting		
Pumps, Valves & Sprinkler Systems		
Building Trades (<i>Carpentry, Electrician, Plumbing, etc.</i>)		
Read Blueprints		
Heavy Equipment Operator		
Water Rescue		
Coaching/Teaching Skills		
Bilingual Ability		
First Aid Course/CPR		



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VOLUNTEER APPLICATION

EDUCATION

High School College University (Please attach diploma(s)/certificates.)

Other Explain: _____

HOBBIES OR OTHER INTERESTS

HEALTH

Excellent Good Fair

Will you consent to a medical examination? Yes No

Will you participate in a job-related fitness evaluation: Yes No

OTHER

Can you provide your own reliable transportation? Yes No

Have you discussed your application with your spouse, family and employer? Yes No

If no, reason? _____

Why would you like to be a member of the Montague Township Fire Department? _____



MONTAGUE TOWNSHIP FIRE DEPARTMENT

VOLUNTEER APPLICATION

I have read and understood the preceding requirements Yes

I will provide a current driver's abstract (driving record) Yes

I will provide a completed Physical Examination Report upon offer of a position Yes

NOTE: If you are accepted as a volunteer recruit, the following will be required:

1. Beards or long facial hair will not be permitted. This is a requirement for wearing SCBAs
2. The probationary period will be 12 months, during which time your performance will be reviewed.

Signature of Applicant

Date

Your completed application, with attachments, may be submitted to the attention of Fire Chief Miles Greer by:

Email: mgreer@township.montague.on.ca

Fax: 613-283-3112

Mail: Township of Montague Fire Department
P.O. Box 755
Smiths Falls, ON K7A 4W6

Hand Deliver: 6547 Roger Stevens Drive
Smiths Falls